

Odisha Forest Development Corporation Limited



(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

OFFICE OF THE DIVISIONAL MANAGER, SAMBALPUR (CKL) DIVISION
Sambalpur, Odisha, PIN-768001, Tele/Fax-0663-2548185

[Website: www.odishafdc.com E-mail ID: dm.sambalpur@odishafdc.com]

No.01 dt.25.10.2016

TENDER NOTICE FOR SUPPLY OF SAW MILL MACHINERY AND ELECTRICAL MOTORS.

Sealed tenders are invited from the registered and reputed manufactures/authorized dealers/distributors/agencies for supply of Saw Mill machinery, equipments and Electrical motors as per the specification available in the tender documents required by Odisha Forest Development Corporation Ltd. The interested firms may submit their offers in sealed covers to office of the Divisional Manager, O.F.D.C. Ltd., Sambalpur (C-KL) Division either by registered post/speed post/courier/dropping in tender box in person **by 2 P.M. dt.09.11.2016**. The tender paper should be accompanied with an E.M.D. (refundable) of Rs.50,000/- (Rupees fifty thousand) only in shape of Bank draft drawn in any nationalized bank in favour of the Divisional Manager, Odisha Forest Development Corporation Ltd., payable at Sambalpur. The interested firms may obtain the tender documents including terms and conditions, specification, tender schedule etc from O.F.D.C. website:-www.odishafdc.com or from office of the Divisional Manager, O.F.D.C. Ltd., Sambalpur (C-KL) Division from dt.31.10.2016 onwards at a cost of nonrefundable amount of Rs.5,000/- (Rupees five thousand) only plus 5% VAT on any working day during office hours between 11.00 A.M. to 4.00 P.M. The cost of the tender documents may be paid in shape of cash/bank draft payable at Sambalpur.

For O.F.D.C. Ltd.,

Divisional Manager,
Sambalpur (C-KL) Division.

LETTER OF INVITATIONS

Odisha Forest Development Corporation Ltd. here in after called as the OFDC hereby invites sealed proposals in prescribed formats from interested registered and reputed manufacturers/authorized dealers/distributors/agencies holding the valid registration under the CST/VAT Act, & Service Tax & fulfilling the eligibility & prequalification criteria as per details noted in the subsequent paras. This invitation for tender is for supply of saw mill machinery, equipment and electrical motors as per detail specification listed in Annexure-V. The quantity now proposed to be procured may increase or decrease as per the requirement. The bidders should have experience in supply of equipments, instruments & machineries to the Central/ any State Govt. Organizations or such PSUs or Central & State Govt. agencies or established private company etc. along with proven track record or timely and uninterrupted delivery of goods.

SALE OF TENDER FORM

This invitation for tenders is open to all suppliers who fulfill the eligibility criteria specified in these documents. Interested parties may obtain the bid document on request from the Office of the Divisional Manager, OFDC Ltd., Sambalpur (C-KL) Division at the address given above on any working days between 11.00 a.m. to 4 .00 P.M. from **dt.31.10.16** onwards against payment of non-refundable bid cost of Rs.5,000/- (Rupees five thousand) only plus Odisha VAT @ 5% (as applicable) in shape of cash or in the form of a bank draft (BD) drawn on any nationalized bank in favour of **"Divisional Manager, Odisha Forest Development Corporation Ltd"** and payable at Sambalpur, Odisha. The bid documents can also be downloaded from the official website www.odishafdc.com of the Corporation. The bid document shall be accompanied with original money receipt/ the bank draft in support of such payment of the cost of Bid document.

Calendar of events

01]	Date of sale of tender documents	-	Date 31.10.16 time 11 A.M.
02]	Pre-bid discussion	-	Date 04.11.16 time 2 P.M. - Place: O/O Divisional Manager, OFDC Ltd., Sambalpur (C-KL) Division
03]	Last date and time of submission of tender	-	Date-08.11.16 time 4 P.M.
04]	Date of opening of tender & technical bid	-	Date-09.11.16 time 03 P.M.
05]	Date of opening of financial bid	-	Date-09.11.16 time 04 P.M. - Place: O/O Divisional Manager, OFDC Ltd., Sambalpur (C-KL) Division
06]	Date of finalization of tender	-	To be communicated separately.

SPECIFICATION & SCOPE: Tender is invited for procurement of saw mill machineries, equipments and electrical motors with installation and trial run as per details in the bid

documents. Bidders are requested to submit their bids strictly confirming to the requirement specified in the tender document. The detail technical specification is provided at Annexure-V.

ELIGIBILITY CRITERIA OF THE BIDDER:

The bidder must meet the following eligibility criteria and must furnish the proof of documents in **Technical Bid (Cover-A)** failing which the bid will be rejected.

The bidders should have experience in supply of Saw Mill to established reputed organization.

The bidder shall submit annual turnover Certificate for the last 3 financial year i.e. (2013-14, 2014-15 & 2015-16). The Bidder shall submit a certificate as per Annexure-III.

The bidder must furnish all statutory documents along with PAN and up-to-date VAT Clearance Certificate valid as on date of filing bid document.

The tenderer may provide Quality Appreciation letter for better appreciation of the firm/product.

SUBMISSION OF BID:

The Bids are to be submitted under Two-Part Bid System. Both the bids should be submitted in separate sealed covers duly super scribed as **TECHNICAL BID (COVER-A) and FINANCIAL BID (COVER-B)** respectively and both the bids should be put into a third cover which should be super scribed as, "**TENDER FOR SUPPLY OF SAW MILL MACHINERY AND ELECTRICAL MOTORS**" with reference to tender No._1 dt.25.10.2016 failing which it will be treated as non-responsive. The Technical Bid should be as per the **Annexure-I, II, III, IV, V** and Financial Bid as per Annexure-VI respectively. The bidder should mention the name and detailed address on each cover.

TECHNICAL BID (COVER-A)

The technical bid will be accompanied with the following documents:

- (1) Documentary evidence towards Cost of Tender Document amounting to Rs.5,000/- (Rupees Five thousand) (+) plus OVAT of @ 5%.
- (2) Bank Draft towards EMD amounting to Rs.50,000/- (Rupees Fifty thousand) only in shape of bank draft drawn from any nationalized bank in favour of Divisional Manager, Odisha Forest Development Corporation Limited payable at Sambalpur.
- (3) Copy of PAN.
- (4) The bidder must furnish the all statutory documents along with PAN and up-to-dated valid VAT Clearance Certificate.
- (5) Forwarding letter/Self-Declaration form in Annexure-I duly filled in and signed with seal.
- (6) Bidder Profile and Pre-Qualification form in Annexure-II duly filled in and signed with seal.
- (7) Annual Turn Over statement as per Annexure-III duly filled in and signed with seal along with required enclosures.
- (8) Quality certification if any.

- (9) The bidder (Original Equipment Manufacturer/Authorised Business Partners has to submit Manufacturer's Authorisation Form (MAF) from the Original Equipment Manufacturer in **Annexure-IV** duly filled in and signed with seal.
- (10) The bidder must have prior experience for supply of power chain saws to any Govt. /PSUS/Public Limited Company/Established Private Companies in India and shall submit the documentary evidence of the supply.
- (11) Technical Specification Compliance Sheet in **Annexure-V** duly filled in and signed with seal. Technical information and specifications prescribed by the manufacturer for the items quoted should be enclosed.

FINANCIAL BID (COVER-B)

The financial bid will be submitted in **Annexure-VI** duly signed and sealed.

The financial bid of the technically qualified bidders will only be opened.

The price of the item should be quoted as per Annexure-VI. The price should be quoted both in figures and words. In case of difference in words and figures, the lower of the two will be taken into consideration for evaluation. Any correction and interpolation shall be signed with seal and signature of the bidder who signed the bid documents.

TERMS AND CONDITIONS

- (1) Bidders are advised to study the tender document carefully. Submission of bids shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
- (2) The sealed tender should be dropped in to the Tender Box kept in the office chamber of Divisional Manager, OFDC Ltd., Sambalpur (C-KL) Division or the same will be received through Registered Post/Courier Service up to 2 P.M. of dt.08.11.16. The bids sent through Telex/Telegrams/Fax/Email shall not be acceptable. The bids will not be accepted after the last date and time specified in the tender document.
- (3) The bidders shall ensure that each page of the tender document is signed by the tenderer or the authorized signatory with seal.
- (4) The quoted price shall remain valid for a period of twelve months from the date of approval.
- (5) The items should be supplied within 30 days from the date of issue of purchase order. OFDC reserves the right to cancel the order of all the items, in case of delay in delivery.
- (6) The bidder should quote the product and rate as per the technical specification in the tender document.
- (7) The authorized representative (only one person per bidder) will be permitted to remain present at the venue of opening of Bids.
- (8) The items delivered should be new and free of defects, else if, found defective the same have to be replaced immediately.

- (9) All bids submitted can be rejected by the competent authority without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder on account of such rejection.
- (10) The OFDC may modify the tender document by issuing an addendum before due date of opening of tender.
- (11) Entire tender document duly filled in shall be treated as part of the contract agreement for supplies in case of the successful bidder.
- (12) Any communication sent to the tenderer on the given address by registered post or speed post will be treated as delivered even if it returns undelivered.
- (13) The supplier shall make every effort to resolve the dispute amicably. The decision of the Managing Director will be final and binding.
- (14) The bid shall remain valid for a period of 90 (ninety) days.
- (15) OFDC shall not be held responsible for any postal delay.

MODIFICATION AND/OR WITHDRAWAL OF BIDS:

Bids once submitted will be treated as final and no further correspondence in this regard will be entertained. No bidder shall be allowed to withdraw the bid. OFDC has the right to reject any or all the bids received without assigning any reason whatsoever. OFDC shall not be responsible for non receipt, non delivery of the bid documents due to any reason whatsoever.

EARNEST MONEY DEPOSIT – (EMD)

Rs.50,000/- (Rupees Fifty Thousand) only should be paid as EMD in the form of Bank Draft (BD) from a Nationalized Bank located in India, drawn in favour of **Divisional Manager, Odisha Forest Development Corporation Limited payable at Sambalpur** and submitted in the Technical Bid (Cover-A). The bidder should write the name of the organization at the back side of the BD. Bids without EMD shall be treated as non-responsive and will not be accepted.

EMD of successful bidder will be adjusted towards performance security.

The EMD of successful bidder is liable to be forfeited if the tenderer violates any terms and conditions of the tender.

EMDs of all unsuccessful bidders will be refunded as such (without interest) within seven days after finalization of the tender.

EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/execute the order.

PERFORMANCE SECURITY:

The successful bidder should furnish Performance Security @ 5% of the order value, which is to be submitted within 15 days from the date of issue of purchase order in the shape of Bank Draft from a Nationalized Bank drawn in favour of Divisional Manager, OFDC Ltd payable at Sambalpur.

Performance Security will be forfeited if a bidder withdraws his bid during the bid validity.

Security money will be forfeited if there is any violation of the conditions of detailed tender call notice, tender document and tender terms and conditions.

The performance security of the successful bidder will be refunded after sixty days from the date of supply of the products on satisfactory performance of the same.

EVALUATION:

The rates of the items quoted by the tenderers who qualify technically will be evaluated after taking the following points into consideration:

1. The quoted price in Annexure-VI will be taken into consideration for those bidders/tenderers whose bids qualify technically as per technical evaluation made by the Committee.
2. Offers in conformity with the notified technical specifications will be considered.
3. The lowest offer (L1) with reference to the technical specification fulfilling the other requirements will be considered as preferred bidder.

WARRANTY:

The instrument supplied should be covered under warranty.

The warranty will cover the supplied equipments as per the technical specification provided in the tender document and any replacement or repair required within the warranty period will be provided by the supplier free of cost at the delivered locations. The supplier will take back the replaced parts/goods at the time of their replacement. No claim whatsoever shall be made on the purchaser for such replaced parts/goods thereafter. No travelling allowances or transportation cost will be paid by the purchaser during warranty period.

The Supplier warrants that the Goods supplied under this contract are new and free from damage and defects, of the most recent or current models and they incorporate all recent improvements in design and materials relevant to our specification. The Purchaser/consignee shall promptly notify the Supplier in writing/Fax/Telephone of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall immediately replace the defective goods or parts thereof without cost to the purchaser.

On expiry of the warranty period, the spare parts and accessories related to the equipments as and when required, shall be arranged/supplied by the approved supplier on payment.

If the Supplier having been notified fails to rectify the defect(s) within 3 days, the Purchaser may proceed to take such remedial action as may be necessary, like forfeiture of Performance Security or recovery from security deposit being the amount of loss which will be decided by OFDC Ltd. incurred by the purchaser.

MODE OF DELIVERY OF EQUIPMENTS

The orders for supply may be placed to successful bidder only on execution of an affidavit/undertaking and agreement in non-judicial stamp paper worth of Rs.10/- and Rs.200/- respectively.

Delivery of good shall be on FOR destination which means that price shall include cost of delivery at destination sites located at Remed Depot, Sambalpur within the State of Odisha.

On delivery, the supplied products shall be inspected to verify the quantity and to see whether those are in accordance with technical specifications (or quality requirements) for which the order was placed. Otherwise, the acceptance of

delivery shall be refused at the risk and responsibility of the supplier. On receipt of the materials, installation and satisfaction trial run the payment shall be considered for release.

The articles found in damaged condition shall not be accepted until replaced to the satisfaction at the user end. The number for supply orders may increase or decrease at the time of placing the orders. All the transit risk shall be the responsibility of the supplier.

User manual of the products shall be supplied without being asked for and without being mentioned in the supply order. Moreover, it should be in English.

Failure to supply the indent in full within the stipulated period as mentioned in the supply order may lead to forfeiture of performance security and blacklisting of the suppliers. If at all the delivery is allowed to be accepted after due date, Liquidated Damages (LD) @ 0.5% of the total amount of the order (excluding taxes) per week or part thereof shall be charged, if the delay is attributable to the supplier.

LEGAL JURISDICTION:

All disputes are subject to the jurisdiction of civil courts, Sambalpur.

BIDDER PROFILE AND PRE-QUALIFICATION FORM

[To be submitted in Cover A – Technical Bid]

Name of the Firm/Company:

Address of the Firm/Company:

Telephone:Phone/Fax: E.mail:Website:

Address of Service Centre:

Telephone:Phone/Fax: E.mail:Website:

1. Contact details of the Person authorized to make communication to OFDC

Name:

Designation:

Phone/Mobile No.

FAX No.

E-mail id

2. Classification (if not Original Equipment Manufacturer 9OEM), bidders need to submit OEM authorization letter)

OEM or others, pl. specify:

3. Company/Firm Details

Type of Company (PSU/Public.Ltd/Pvt.Ltd/Partnership/Proprietary/OEM/Authorized Business partner), Company/Firm Registration No. and date of registration

Year of incorporation/Establishment, VAT Registration No. along with latest VAT Clearance Certificate (copy to be enclosed) PAN Number (copy to be enclosed),

4. Bank Draft Details.

Details of Bank Draft towards cost of tender document (Issuing Bank Name & Place, Date of BD and BD No.) and Bank Draft towards EMD (Issuing Bank Name & Place, Date of BD and BD No.):

5. Annexure Enclosed:

Annexure-I, II, III, IV and V for Technical Bid and Annexure-VI for Financial Bid, duly filled in and signed with seal.

6. ISI/ISO Certifications

The bidder should enclose copy of ISO/ISI Certification if so certified.

7. Experience

The copies of proof of experience in supply are enclosed, Performance certificate if any of Govt./PSUs/Public Limited Company/established reputed private organization in India during last three years are enclosed.

Signature of witness

Signature of the Tenderer

Date:

Place:

Date:

Place:

Company Seal.

Annexure-III

ANNUAL TURN OVER STATEMENT
[To be submitted in Cover A – Technical Bid]

I hereby declare that the Annual Turnover of M/s. _____ for the past three years are given below:

Copies of Balance Sheet of audited accounts of last three years/VAT returns (as applicable) is enclosed herewith.

Sl. No.	Year	Turnover in Lakhs (In Rs.)
01	2013-14	
02	2014-15	
03	2015-16	
Average Annual Turnover of last three years		

Date:
Place:

Signature of Tenderer
(Full Name in Block Letters)

Enclosures:

Seal

- 1.
- 2.
- 3.

Annexure-IV

Manufacturer's Authorization Form (MAF)

[To be submitted in Cover A – Technical Bid in case the bidder is not an OEM]

**To
Divisional Manager,
Odisha Forest Development Corporation Ltd.,
Sambalpur (C-KL) Division, Sambalpur.**

Dear Sir,

Tender Reference No.

We _____, who are
established _____ and _____ reputable _____ manufacturers
of _____ having _____ offices
at _____ and _____ do hereby
authorize M/s. _____ (Name and
address of Authorized Business Partners) to offer their quotation, negotiate and conclude the contract with
you against the above invitation for tender offer. We hereby extend our full guarantee of providing warranty
support during the warranty period as per terms and conditions of the tender and the contract for equipment
and services offered against this invitation for tender offer by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s. _____

(Name of OEM)

Note: This letter of authority (MAF) should be on the letterhead of the manufacturer (OEM) should be signed by a competent person of the manufacturer.

Technical Specifications

(i) Details of technical specification for saw mill machineries and Nos.

Sl. No.	Particulars of machineries	Quantity in No. Sambalpur	Specifications
01	02	03	04
01	Horizontal Saw (42 " sizes)	01	
02	Bend Saw	01	
03	Grinding Machine	--	
04	Cross cut machine	--	

(ii) Details of technical specification of Electrical motors and Nos.

Sl. No.	Particulars of Electrical Motors	Quantity in No. Sambalpur	Specifications
01	02	03	04
01	20 Hp Motor (42 " sizes)	01	
02	15 Hp Motor	01	
03	3 Hp Motor	01	

Signature of tenderer with seal

Financial Bid

The price should be quoted as per the technical specifications showing the basic price and the taxes separately in the following proforma. (Both in words and figures)

Particulars of Machineries.

Technical Specifications	Basic price per unit (In Rs.)	Amount of VAT/CST (In Rs.)	Total amount (in Rs.)
01	02	03	04
Horizontal Saw			
Bend Saw			
Grinding Machine			
Cross cut machine			
Installation Charges			

Particulars of Electrical Motors

Technical Specifications	Basic price per unit (In Rs.)	Amount of VAT/CST (In Rs.)	Total amount (in Rs.)
01	02	03	04
20 Hp Motor			
15 Hp Motor			
3 Hp Motor			
Electrical equipments & installation charges			
Total offered value including installation charges			

**NB: Cost per unit should be inclusive of taxes as detailed in Annexure-VI
Additional sheet of Annexure-VI may be enclosed, if required.**

Signature of tenderer with seal

Date:

Place:

Odisha Forest Development Corporation Limited



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OFFICE OF THE DIVISIONAL MANAGER, SAMBALPUR (CKL) DIVISION

Sambalpur, Odisha, PIN-768001, Tele/Fax-0663-2548185

[Website: www.odishafdc.com E-mail ID: dm.sambalpur@odishafdc.com]

No.02 dt.25.10.2016

TENDER NTICE

1. The **Divisional Manager, O.F.D.C. Ltd., Sambalpur (CKL) Division** on behalf of O.F.D.C. Ltd., Bhubaneswar, invites **Percentage Rate** bids in **Single/Double cover system** in **ONLINE MODE** for construction of Tin Roof Shed with Iron of Pillar Boundary wall works as detailed in the **DTCN** from the eligible class of Contractors.
2. No. of works :- 03 (Three)
3. Tender Cost :-Rs.1,050/- (Rs.1,000/- + VAT 5%)
4. Class of Contractor :- "D" Class & "C" Class or petty Contractor
5. Date and time available in Web site & receipt of Bids: 11 A.M. dt.31.10.2016 to 5 P.M. dt.08.11.2016.
6. Date of opening Tender :- Dt.09.11.2016, 11 A.M.
7. The bidders have to participate by himself or his authorized representative.
8. Any Corrigendum/Addendum will be displayed in the OFDC Website: www.odishafdc.com only if required.

Divisional Manager
Sambalpur (C-KL) Division.

Odisha Forest Development Corporation Limited



(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

OFFICE OF THE DIVISIONAL MANAGER, SAMBALPUR (CKL) DIVISION
Sambalpur, Odisha, PIN-768001, Tele/Fax-0663-2548185

[Website: www.odishafdc.com E-mail ID: dm.sambalpur@odishafdc.com]

The **Divisional Manager, O.F.D.C. Ltd., Sambalpur (CKL) Division** on behalf of O.F.D.C. Ltd., Bhubaneswar, invites **Percentage Rate** bids in **Single/Double cover system** for the construction of works as detailed in the table, from the class of Grades/Class Registered with Central Government/MES/Railways for execution of Boundary wall/Building works/Road works. The proof of registration from the appropriate authority shall be enclosed along with the Bid. If successful, the bidder who has not registered under state Government has to register under the state PWD in appropriate class of eligibility before signing of the agreement.

Sl. No.	Name of the work	Approximate value of work	Period of completion	Class of contractor	Bid security	Cost of document	Last date & time of receipt of bids.
1	2	3	4	5	6	7	8
1	Saw Mill shed with Tin roof	11.13 lakh	Three month	D & C & other petty Contractor	11,130/-	1,050/-	08.11.16
2	Boundary wall north site	5.05 lakh	Three month	D & C & other petty Contractor	5,050/-	1,050/-	08.11.16
3	Boundary wall south site	10.22 lakh	Three month	D & C & other petty Contractor	10,220/-	1,050/-	08.11.16

1. Bid documents consisting of plans, specifications, the schedule of quantities and the set of terms & conditions of contract and other necessary documents can be seen in the OFDC Website: www.odishafdc.com.
2. Bids must be accompanied by Earnest Money Deposit/Bid security of the amount specified for the work, **Sl. No.1 to 3 in the col. 6** of above table, pledged in favour of Divisional Manager, OFDC Ltd., Sambalpur (CKL) Division and will have to be in any one of the forms as specified in the bidding document, Bidders desirous to hire machineries or equipments from outside the State or owned but deployed outside the state are required to furnish 2% of the amount put to tender as bid security.
3. The bid documents will be available in the OFDC Website: www.odishafdc.com from 11.00 A.M. of 31.10.2016 to 5.00 P.M. of 08.11.2016.
4. The Bidder must possess **compatible Digital Signature Certificate (DSC) of Class III**.
5. Bids shall be received only by Regd. post/speed post/courier/Tender box before 5.00 P.M. of dt.08.11.2016.
6. Bids received shall be opened at 11.00 A.M. on 31.10.2016 in the office of the Divisional Manager, OFDC Ltd., Sambalpur (CKL) Division in the presence of bidders who wish to attend. Bidders who participated in the bid can witness the opening of bids after logging on to the site through their DSC. If the office happens to be closed on the stipulated date of opening of Bids as specified, the bids will be opened on the next working day at the same time and venue.

Contd. page-2

7. Original Bid Security & demand draft towards cost of bid documents shall be submitted in the office or the undersigned or for the work Serial No.1 to 3 in the office after bid closing date i.e. 08.11.2016 (5.00 P.M.) during office hours on working days failing which the bid will be rejected. The original bid security and cost of bid document in a sealed cover will be dropped in the tender box kept in the office of the undersigned for the purpose, which will be opened at 11.00 A.M. on 09.11.2016 non-submission of original bid security and demand draft towards cost of bid document within the designated period shall debar the bidder from participating through tender process /system and his name also shall be informed to the registering authority for cancellation of his registration.
8. The cost of bid documents has to be paid by each bidder in shape of demand draft drawn in favour of the Divisional Manager, OFDC Ltd., Sambalpur (CKL) Division from any nationalized scheduled bank payable at Sambalpur for the work Sl. No-1 to 3 Rs.1,050/- towards cost of tender paper including VAT.
9. Original Bid Security, Additional Performance security (APS) & Demand Draft towards cost of bid document may be submitted for the work Sl. No-1 to Sl. No-3 in the office of the Divisional Manager, OFDC Ltd., Sambalpur (CKL) Division after bid closing date i.e. from 5.00 P.M. of 08.11.2016 failing which the bid will be rejected. However Additional Performance security (APS) need to be deposited in as sealed envelope in shape of Term Deposit (TOUR DIARY)/Demand draft (DD) in favour of Divisional Manager, OFDC Ltd., Sambalpur (CKL) Division, if the quoted bid is less than the tender amount.
10. Detailed information as contained in the D.T.C.N. shall have to be strictly adhered to while submitting the tender papers.
11. Engineer Contractor desirous to avail the facility of exemption of E.M.D. is required to submit an affidavit in original to the effect that he has not yet availed the facility for more than two works during the current financial year. The name of work for which and the authority to which the tender is being submitted must be mentioned in the affidavit failing which the tender will be rejected.
12. Other details can be seen in the bid documents.
13. This notice is to be read with all the Clauses/addendum to the "Procedure to participate in the tender".
14. If any of the intending bidders wish to withdraw from participation in the bid, he/she can freely withdraw from the participation before scheduled date and time of closure, failing which action as deemed fit as per relevant codal practice will be taken against him/her.
15. Any corrigendum/Addendum will be displayed in the OFDC Website: www.odishafdc.com only.
16. If the office happens to be closed on the opening day due to subsequent declaration as holiday in Govt. or local authority the tenders will be opened on the immediate next working day at same time and venue respectively.
17. The online bidder shall have to the original documents for verification in support of scanned copies and statements uploaded in the portal within three days from the date of opening of the bid.
18. **List of Machineries**
The intending participants must possessed or must submit a deed to procure on hire/lease the list of plants/equipments required for the work as specified in the bid document.
19. Conditional tender will be summarily rejected. The Department reserves the right to reject any or all bids/offer without assigning any reason thereof.
20. **M.O.U** for execution of GPH & E.I. work should be submitted along with the tender documents, failing which tender will be summarily rejected.

Divisional Manager
Sambalpur (C-KL) Division.

Odisha Forest Development Corporation Limited



(Formerly Orissa Forest Development Corporation Limited)
(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

OFFICE OF THE DIVISIONAL MANAGER, SAMBALPUR (CKL) DIVISION
Sambalpur, Odisha, PIN-768001, Tele/Fax-0663-2548185

[Website: www.odishafdc.com E-mail ID: dmsambalpurckl@gmail.com]

No.03 dt.25.10.2016

NOTICE

Odisha Forest Development Corporation Ltd., Sambalpur (C-KL) Division invites sealed offers from the reputed and interested **Service Provider** to provide following categories of skilled and unskilled labourers required for sawing operation of Timber at **Remed Saw Mill** Unit of District. **Sambalpur**, in the prescribed format which can be had from the office of the undersigned & on payment of ₹ **500/-** (Rupees five hundred) only with 5% VAT Rs.25/- (non-refundable) during office hours on any working day from dt.31.10.2016. The Service Providers are required to go through the details of terms and conditions in our website www.odishafdc.com and accordingly quote the monthly payable amount per category of labourer. The sealed cover should superscribe as “**offer for supply of labourer**” and be sent either by speed post or registered post or drop in box to be received up to 3.00 P.M. of dt.09.11.2016 and shall be opened there after in presence of Service Providers or their authorized representatives. Each offer should be accompanied with an E.M.D. of ₹ **25,000/-** (Rupees twenty five thousand) only in shape of Bank Draft drawn on any Nationalised Bank/ Scheduled Bank in favour of Odisha Forest Development Corporation Ltd., payable at Sambalpur which will be treated as performance guarantee for a period of one year in case of successful Service Providers. No offer beyond the stipulated time / date will be entertained and Odisha Forest Development Corporation Ltd., would not remain responsible for any postal delay. There shall be no negotiation. Further details can be obtained in the above address.

Category of labourer : Mistry 02 (two) nos.

Helper 04 (four) nos.

Mazdoor 06 (six) nos.

For Odisha Forest Development Corporation Ltd.,

Divisional Manager,
Sambalpur (C-KL) Division.

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**TERMS AND CONDITIONS FOR ENGAGEMENT OF SERVICE PROVIDER FOR SUPPLY OF
MANPOWR FOR SAWING OPERATION BY OFDC IN SAW MILLS UNDER ITS CONTROL**

1. The Service Provider is required to possess a valid license in his own name /firm from the Labour Department. He shall maintain necessary records as required under the Contract Labour (Abolition & Resolution) Act, 1970 and other Labour Laws and shall comply with all provisions of law. The service provider is also required to be registered under the E.P.F. / E.S.I. Act and Shop & Commercial Establishment Act before submitting his tender or he has to produce such certificate before entering into an agreement with O.F.D.C.
2. The Labour Service Provider shall deposit ₹25,000/- as security deposit towards his performance guarantee for a period of one year, which would be released on satisfactory completion of agreement period on production of clearance certificate from the E.P.F., E.S.I. and Authority under the Shop cum Commercial Establishment Act and Dist Labour Officer etc. to the effect that all dues and claims of the personnel engaged by the Service Provider has been cleared. Depending on the number of manpower requirement additional security deposit @ 5% of the monthly remuneration may be realized from the Service Provider. In case the Corporation is held liable to pay any amount for the workmen so engaged under this agreement as a Principal Employer, then the same shall be recovered from the Security deposit and any other amount payable under this agreement and the same will also be replenished by him.(i.e. the Service Provider).
3. The service provider will be liable entirely for payment of wages, E.S.I. compensation, bonus, provident fund, and Insurance coverage etc. to all the labourers engaged by him besides providing facilities as per Factory act and Labour Act and Rules. Corporation will not be responsible in any way for any irregularities or default by the Service Provider or Personnel engaged by the Service Provider. The service provider is to produce the proof of depositing the contributions towards the E.S.I., E.P.F. & Insurance policy etc. and payment of wages as per the minimum wages act for verification by the competent authority of corporation before payment of the dues of the service provider in each succeeding month.
4. The Service provider would be responsible for payment of compensation if any on the event of injury or casualty caused to any of his workers within the provision of Factory Act, Labour Act, I.D. Act etc. and the Corporation shall not be responsible in any way. The security deposit will not be released until the compensation, wages and other statutory payments are settled finally. Any other claim by the personnel, not settled by the Service provider, will also be paid out of the security deposits and other payable dues, if any. The Service Provider will be liable to settle such claims by the personnel if the said claims are more than the Security Deposit.

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5. The Service Provider will be responsible for any illegal action of his workers in the saw mill premises. Any loss or damage caused to Corporation on default by the workers will be recovered from the service provider.

6. The Service provider will provide _____ number of skilled labourers and _____ number of semi skilled labourers to undertake jobs like the feeding of logs to the mills, cross cutting of logs, sharpening of blades, sawing of timber, grading stacking and loading etc. and electrical operations in OFDC Saw Mill. The number of skilled labourers may vary as per actual requirement. In case of shortage of labourers of any category due to any reasons i.e. sickness, leave, injury etc. the service provider shall promptly arrange additional number of substitute labourers to avoid any dislocation in sawing operation and schedule. The number of persons required can be increased or decreased or varied even for short term giving three days prior intimation to the service provider.

7. In case of delay in providing of additional labourers for more than 2 days, double of the proportionate amount for the absence period will be deducted from the payable dues of the service provider and Corporation would make arrangement of labourers separately to meet exigency out of this deducted amount.

8. The service provider or his labourers shall not enter into any financial transactions with customers. They will not be required to incur any expenditure towards service, maintenance, electricity etc.

9. Timely reporting, sincerity, discipline and proper functioning during the working hours under OFDC Officials will be supervised and ensured by the service provider. Sawing labourers are to take up sawing as per the orders issued by the Corporation with a view to obtain good quality sawing with maximum outturn so that the unnecessary wastages can be avoided.

10. The staff of Corporation will be fully responsible for operation of saw mill, collection of sawing charges, billing, supervision, repair, maintenance and replacement of sawing equipments, supply of electricity, payment of electricity bill, watch and ward provision & supply of safety equipments etc. Sawmills will be operated under the ownership and general & technical supervision of regular staff of O.F.D.C.

11. The sawn sizes, sawn fire wood and saw dust etc. obtained during sawing will be the property of the Corporation to be disposed off by the OFDC Ltd to the owner of the materials. The service provider shall not be entitled for any compensation in the event of shortage of sufficient quantity of round timber for conversion leading to reduction of work force.

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12. The labourers provided by the Service Provider, will perform their duties @ 8 hours per day as per working hour fixed by the authority, except national holidays, declared holidays and weekly holidays. The service provider is to ensure payment of minimum wages to the skilled and un-skilled labourers as per norms fixed by the Government from time to time.

13. The service provider will be reimbursed payment as per attendance register maintained by Corporation. Corporation reserves the right to ask the service provider to withdraw /replace any worker found disobedient or incompetent or otherwise unsuitable to the assigned job. Replacement will be made available within 2 days.

14. The service provider is to ensure timely deposit of statutory amount like wages, EPF, ESI etc. of the labourers and also produce sufficient documents as proof of such deposits to the Corporation failing which the Corporation will be at liberty to deduct the unpaid statutory amount from his payable dues or security deposits and to deposit before the competent authority.

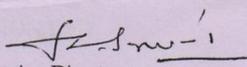
15. The service provider shall prepare the monthly bill giving each labourer wise name and number of days worked and submit the same to the Divisional Managers, OFDC Ltd. through the Saw Mill Manager within 10th of next month for receiving payment from the corporation. After checking of the bills and verifying the correctness of works done, the Divisional Manager will make payment of the amount after statutory deduction i.e. Income tax etc. The income tax deducted from the payable dues of the service provider shall be deposited by the Corporation to the income tax authority on account of the service provider.

16. The relationship between the Corporation and Service Provider for all purposes, shall be that of any independent Saw mill owner and the labour service provider to the mill and none else.

17. In case of any dispute arising out of the agreement, the matter shall be decided by the concerned General Manager, OFDC Ltd. (Zones), whose decision shall be final and binding on both the parties. Provision of arbitration shall apply to persist in this regard before the said General Manager.

18. In case of dearth of work load, the engagement of labourer can be suspended by the Corporation by giving a notice of two days. Further engagement of labourers would be done by the Service provider as desired by Corporation.

19. The agreement may be terminated on written notice of one month from either side.


Managing Director

